

PFA of ST. CUTHBERT'S CATHOLIC PRIMARY SCHOOL, WINDERMERE



Charity No: 1090990

TRUSTEES REPORT 31st AUGUST 2017

Introduction

The Trustees of the Parent Friends Association (PFA) of St. Cuthbert's Catholic Primary School, Windermere present this, their report for the 12 months to the 31st August 2017. This report should be read in conjunction with the Receipts and Payments Account for the year ended 31st August 2017 and complies with the requirements of the Charities Act. The names of the Trustees can be found in appendix 1 (page 5) at the end of this report.

The Trustees gratefully acknowledge all the help and hard work given freely by the members of the PFA, the school staff and children, and parents throughout the year in order the PFA can achieve its objectives. It is also acknowledged the relentless searching for grant funding made by Mrs. Simone Backhouse.

The PFA of St. Cuthbert's Catholic Primary School was formed in 2000 and became a registered charity in 2009. It is not a parent/teacher organisation, and has no responsibility in school management. The charity applied for and was granted Gift Aid status in 2015.

The **objectives** of the Charity are to advance the education of the pupils of the school by providing and assisting in the provision of facilities for education at the school (not normally provided by the Local Authority, the Cumbria or Lancaster Diocese), and in furtherance of this objective may:

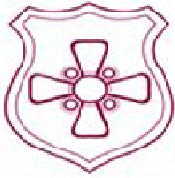
- a. developing effective relationships between staff, parents and others associated with the school, and
- b. Engage in activities or providing facilities or equipment which support the school and advance the education of the pupils.

The Charity funds its objectives by grant funding and organising various activities through the PFA throughout the year.

Membership to the PFA is automatic for families and children attending the school and is greatly welcomed from any other interested party.

The management of the PFA of St. Cuthbert's Catholic Primary School is by committee which comprises of:

- A Chairman
- Three (3) Parent Officers
- Two (2) Staff Representatives
- Any other interested party.



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The Chair is usually the Head of School, however due to pressure of work this has been relinquished in favour of Mrs. Simone Backhouse – a Trustee and parent. There is also an Honorary Secretary and Honorary Treasurer, who are elected at the Annual General Meeting. The Committee meets at least once during every half term and the meetings are well supported by the members.

Declarations of Interest

No 'Declarations of Interest' were received from the Trustees in relation to any of the grants applied for or projects undertaken.

Policy on Reserves

The Trustees' policy on reserves is a prudent one in that the Trustees and Committee decided to have sufficient funds in the building society at the year end to enable the Charity to continue its aims and objectives during the following year should no funding become available. The amount of reserves, after 'ring fenced' finances, is shown in the Receipts and Payments Account for the year ended 31st August 2017.

The PFA of St. Cuthbert's Catholic Primary School is a member of PTA UK through whom it has Public Liability Insurance.

Review of 2016/17

The year to the 31st August 2017 has been a successful one for the PFA with regards to the money raised and projects completed.

The Trustees are not paid for any of the work they undertake. All money raised goes back into various school projects.

The Trustees would like to gratefully acknowledge the grant funding from:

The Bay Radio

NFU Mutual

the Vegetarian Society Trust

Windermere Town Council

Cumberland Building Society

Lake District National Park Authority

The various funding projects undertaken by the PFA, school staff, and parents were:

Easter Lottery

Christmas Fair

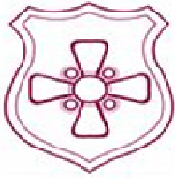
Vegetarian Day

Carol Singing – Lakeland

School Discos

Sale of T-Towels & Jute Bags

A number of businesses and members of the public gave private donations.



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The educational and recreational equipment provided to the school and its pupils throughout the year were:

Table Tennis Table	Folding Chairs
Waterproofs	Badminton Primary Pack
T-Towels	Aprons
Sports Equipment	Waterproof Mats
Microphone & Amp	White Board & Accessories
Chairs, Tables & Benches	Kendal Quality Carpets

The school trips undertaken were:

Footprint Day at St. Catherine's	National Trust - Woodmatters
Low Sizergh Barn Trip	National Anthems Project
Green Lands Farm Trip	

There is £1,691 'ring fenced' at the 31st August 2017 for specific school projects during 2017/18.

The Way Forward – 2017/18

The PFA, in consultation with the Head and teachers at the school have drawn up a plan for fund raising events and activities for the children during the year ending 31st August 2018.

These events are to be spread over each academic term and include:

September – December

Halloween Disco	Christmas Fair
Proposed school trip to the Blackpool Illuminations	

January – March

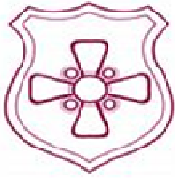
Family Night	St. Valentine's Disco
Baddely Clock Flower Bed Project	Footprint Project
National Science Week Event	Easter Raffle

April – July

Spring Bank School Disco	Vegetarian Event along with Recipe Book
End of Term Tea Party	

In addition, grants will be applied for:

- Participation in the National Vegetarian Week
- Various school equipment



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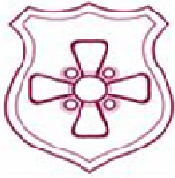
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On behalf of the Trustees:

Simone Backhouse – Chair of the PFA of St. Cuthbert's Catholic Primary School

Date:



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TRUSTEES REPORT 31st AUGUST 2017

Appendix 1

Trustees

Peter Harrison – Head of School

Mrs. Simone Backhouse – Chair, PFA of St. Cuthbert's Catholic Primary School

Adrian G Faulkner – Treasurer, PFA of St. Cuthbert's Catholic Primary School

Appendix 2

All enquiries regarding this report, the financial state of affairs and the PFA in general should be addressed to:

Adrian G Faulkner – Trustee & Treasurer
DMS., FCMI., CLP.

Email	a.g.faulkner@gmail.com
Telephone	015394 48527
Mobile	07711 241631