

PFA of ST. CUTHBERT'S CATHOLIC PRIMARY SCHOOL, WINDERMERE



Charity No: 1090990

TRUSTEES REPORT 31st AUGUST 2016

Introduction

The Trustees of the Parent Friends Association (PFA) of St. Cuthbert's Catholic Primary School, Windermere present this, their report for the 12 months to the 31st August 2016. This report should be read in conjunction with the Receipts and Payments Account for the year ended 31st August 2016 and complies with the requirements of the Charities Act. The names of the Trustees can be found in appendix 1 at the end of this report.

The Trustees gratefully acknowledge all the help and hard work given freely by the members of the PFA, the school staff and children, and parents throughout the year in order the PFA can achieve its objectives. It is also acknowledged the relentless searching for grant funding made by Mrs. Simone Backhouse.

The PFA of St. Cuthbert's Catholic Primary School was formed in 2000 and became a registered charity in 2009. It is not a parent/teacher organisation, and has no responsibility in school management. The charity applied for and was granted Gift Aid status in 2015.

The **objectives** of the Charity are to advance the education of the pupils of the school by providing and assisting in the provision of facilities for education at the school (not normally provided by the Local Authority, the Cumbria or Lancaster Diocese), and in furtherance of this objective may:

- a. developing effective relationships between staff, parents and others associated with the school, and
- b. Engage in activities or providing facilities or equipment which support the school and advance the education of the pupils.

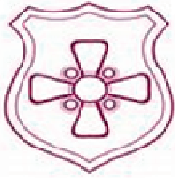
The Charity funds its objectives by grant funding and organising various activities through the PFA.

Membership to the PFA is automatic for families and children attending the school and is greatly welcomed from any other interested party.

The management of the PFA of St. Cuthbert's Catholic Primary School is by committee which comprises of:

- A Chairman
- Three (3) Parent Officers
- Two (2) Staff Representatives
- Any other interested party.

The Chair is usually the Head of School, however due to pressure of work this has been relinquished in favour of Simone Backhouse – a Trustee and parent. There is also an Honorary



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Secretary and Honorary Treasurer, who are elected on an annual basis. The Committee meets at least once during every half term and the meetings are well supported by the members.

Declarations of Interest

No 'Declarations of Interest' were received from the Trustees in relation to any of the grants applied for or projects undertaken.

Policy on Reserves

The Trustees' policy is to have sufficient funds in the bank at the year end to enable the Charity to continue its aims and objectives during the following year should no funding be available. The amount of reserves is shown in the Receipts and Payments Account for the year ended 31st August 2016.

The PFA of St. Cuthbert's Catholic Primary School is a member of PTA UK through whom it has Public Liability Insurance.

Review of 2015/16

The year to the 31st August 2016 has been one of the most successful for the PFA with regards to the money raised and projects completed.

Over £11,800 has been raised through grants, events and Gift Aid. This is an increase of approximately 583% over 2015!

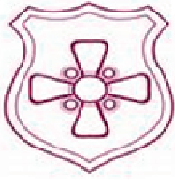
The Trustees are not paid for any of the work they undertake. All money raised goes back into various school projects.

The Trustees would like to gratefully acknowledge the grant funding from:

CN Newspapers	Harold & Alice Bridges Charity
Cumbria Community Foundation	Lakes Leisure
Ernest Cook Trust	Town Twinning Association
Friends of the Lake District	Windermere Town Council
Hadfield Trust	Vegetarian Society Trust, The

The various funding projects undertaken by the PFA, school staff and parents are:

Bag Pack – Booths	Easter Lottery
Carol Singing – Lakeland	Key Stage 1 Afternoon Teas
Christmas Fair	Key Stage 2 Musical Evening
Coffee Morning	School Discos
Community Day	Vegetarian Day



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Two members of the public gave private donations.

The educational equipment provided to the school and its pupils throughout the year are:

Digital Camera	'Hoodies' with school logo
'Duckling' Equipment	Key Stage 2 Equipment
Flower Planter (3)	Nature Science Equipment
Glockenspiels	New play 'cargo' net

The school trips undertaken are:

Footprint Day at St. Catherine's	National Trust - Woodmatters
Natural Connections Project	Key Stage 1 School Trip

There is approximately £4,000 'ring fenced' for specific school projects during 2016/17.

The Way Forward – 2016/17

The PFA, in consultation with the Head and teachers at the school have drawn up a plan for fund raising events and activities for the year ending 31st August 2017.

These events are to be spread over each academic term and are to include:

September – November

'Be School Ready' - welcome to new parents	Halloween Disco
Christmas Fair	

December – February

Bag Pack	Tee Towels with caricatures of the pupils
Family Night	St. Valentine's Disco

March – May

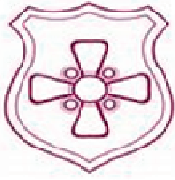
Easter Raffle	'Tea Time Treat'
Spring Bank School Disco	Vegetarian Event

June – August

End of Term Tea Party

In addition, grants will be applied for:

- Participation in the National Science Week – either a visit from a scientist or a visit to Jodrell Bank depending on ages.
- Educational trip to a museum or art gallery
- Water sports team building event on Windermere
- Various school equipment



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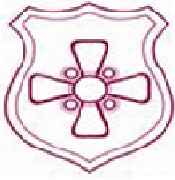
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On behalf of the Trustees:

Simone Backhouse – Chair of the PFA of St. Cuthbert's Catholic Primary School

Date:



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Appendix 1

Trustees

Peter Harrison – Head of School

Mrs. Simone Backhouse – Chair, PFA of St. Cuthbert's Catholic Primary School

Adrian G Faulkner – Treasurer, PFA of St. Cuthbert's Catholic Primary School

Appendix 2

All enquiries regarding this report, the financial state of affairs and the PFA should be addressed to:

Adrian G Faulkner – DMS., FCMI., CLP.

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Mobile 07711 241631